

## **BUDGET MONITORING – FEBRUARY 2013**

### **Performance & Governance Committee – 17 April 2013**

Report of the: Chief Executive Designate

Status: For Information

Key Decision: No

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This report supports all the Council's key themes and objectives

**Portfolio Holder** Cllr. Ramsey

**Head of Service** Group Manager Financial Services – Adrian Rowbotham

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Recommendation to Performance and Governance Committee: That the report be noted.

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#### **Introduction**

#### **Overall Financial Position**

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- 1 Eleven months into the year the results to date show an overall favourable variance of £216,000.
- 2 The year-end position is forecast to be £154,000 better than budget.

#### **Key Issues for the year to date**

- 3 **Income** – investment income is performing above target and is forecast to be better than budgeted at the year-end. This is due to higher than estimated balances and slightly higher rates being achieved during the year so far, and a favourable forecast is shown to reflect this position.
- 4 Looking at the other main income sources, the position still remains difficult. Building Control, Land Charges, Car Parking and Planning fees currently show adverse

variances for the year to date although planning fees income has improved in the last three months.

- 5 **Pay costs** – the actual expenditure is less than budget due to some vacancies during the year and staffing restructures following the departure of senior managers..
- 6 **Other** – Direct Services' results currently show a favourable variance of £14,000 compared to budget.

### Year End Forecast

- 7 The year-end position is forecast to be £154,000 better than budget which is better than the forecast at the end of January.
- 8 Extra investment income is the largest favourable variance. Additional income is also expected from office rentals and council tax court costs. A further favourable variance is forecast for audit fees.
- 9 Income from Building Control, Land Charges, Car Parking and Planning fees are all forecast to be less than the budget for the year.
- 10 The operators of the Swanley and Sevenoaks markets went into voluntary liquidation in August; leaving two months unpaid rent which is included in the year-end forecast. The market operation has now being re-tendered and new operators start in April 2013.

### Risk areas

- 11 The current economic situation continues to have a real and potential impact on the Council's finances:
  - the investment strategy is constantly under review in light of the changing long term credit ratings which affects the number of organisations the Council can invest in;
  - property related income such as Development Control (particularly pre-application fees and S106 monitoring), Building Control, Land Charges and Capital Receipts remain vulnerable;

- the Benefits workload is continuing at a higher level than before the recession, which is having an impact on processing times (though the action plan is continuing to improve performance);
- Council Tax collection rates, though currently in line with the previous year, could be affected by increased unemployment and squeezed household incomes; and
- Planned savings through the generation of income, particularly from new partnership working, remain risk areas for the current and for future years.

## Key Implications

### Financial

The financial implications are included elsewhere in the report.

### Community Impact and Outcomes

None.

### Legal, Human Rights etc.

None.

## Risk Assessment Statement

Detailed budget monitoring is completed on a monthly basis where all variances over £10,000 are explained. Future risk items are also identified.

## Appendices

Appendix A – Budget Monitoring Sheets for February 2013

## Background Papers:

Budget 2012/13

Budget Monitoring Reports for 12/13

## Contact Officer(s):

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